

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

	Comments
Term (Duration of Contract)	March 19, 2007- June 6, 2007.
Termination Clause	None.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Liability Issues: Please refer to Paragraph 7 of Addendum. Indemnification: Please refer to Paragraph 8 of Addendum.
Regulatory issues	None
Confidentiality Provision	Please refer to Paragraph 6 of Addendum.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Please refer to Paragraph 4 of Addendum; Venue: Palm Beach County; Please refer to Paragraph 5 of Addendum.

Business Principles:

	Comments
Sound Business Principles	Yes.
Reasonableness of Fees	\$10,200.00; Please refer to Paragraph 2 of Addendum.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	\$10,200.00; Please refer to Paragraph 2 of Addendum.

Other Issues:

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	
Miscellaneous Issues	
Appropriate Departmental Sign-off	

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

By: Attorney (Name and Date) 5-28-07